



IREM Institute of Real Estate Management

West-Central Maryland Chapter No. 92

MEMORANDUM

TO: Chapter 92 Members
FROM: Chapter 92 Nominating Committee
DATE: August 7, 2017
RE: Slate of Officers and Directors for Term 2017-2018

The Nominating Committee for 2017 has submitted the following slate of officers and directors for the 2017-2018 term. The slate has been approved by the Executive Council and will be voted on at the September 7, 2017 general membership meeting, which serves as the Election of Officers and Directors for 2017-2018. The following is the slate of officers:

Chapter 92 Executive Council

- PresidentAdam Santos, CPM®
- President-ElectDante Jofferion, CPM®
- TreasurerLiz Shanahan, CPM®
- SecretaryAlison Punsalan, CPM®
- Immediate Past President/DirectorIliana McQuown, CPM®
- DirectorSharon Holland, CPM®
- DirectorCurt Boteler, CPM®
- DirectorRob Collins, CPM®
- DirectorMichelle Reed, CPM®, ARM®
- DirectorTonya Clark, CPM®
- DirectorChristina Martin, CPM®
- DirectorJim Crawford, CPM®
- DirectorMatt Pastor, CPM®
- DirectorPhillip Naithram, CPM®
- DirectorJosh Baker, ARM®, Candidate Member

The 2017 President-Elect, Adam Santos, CPM®, shall automatically become Chapter President for 2018. The 2017 Chapter President, Iliana McQuown, CPM®, shall automatically become Immediate Past President and a member of the Executive Council for 2018.

Additional nominations may be made from the floor during the September 7th meeting, and if seconded, and if the nominee is present and in good standing and states willingness to serve if elected, there shall be no debate and a majority of the members present shall determine whether the name or names nominated and seconded shall be placed in nomination.

If anyone is interested in serving on a committee, please complete the form on the **REVERSE SIDE** or contact Jamie Carr, IREM Association Executive, at 301.874.8425 or email at admin@irem92.org.

OVER




IREM Institute of Real Estate Management

WEST-CENTRAL MARYLAND CHAPTER 92

MEMBER PARTICIPATION FORM

In order for IREM Chapter 92 to be successful, it takes the efforts of many members. In addition to the individuals who have been nominated to serve as Officers and Directors for the upcoming term, there are a number of committees that must be chaired and staffed. The following is a list of these committees and a brief description of their functions. If you have an interest in becoming more involved and serving on one of the following committees, contact Jamie Carr at 301/874-8425. You can complete the information on this form and fax to 1-301/874-8426 or email to admin@irem92.org

Check  those committees you are interested in serving on:

- ___ 1. **AMO®/CORPORATE OUTREACH** - Keep track of AMO® firms within Chapter 92's jurisdiction, keep updated on current requirements, application procedures, and the rules and regulations governing the Accredited Management Organization® program. Reach out to new companies to teach them about the benefits of IREM and to get their employees involved.
- ___ 2. **ARM®** - Promotes the ARM® designation, identifies and interviews potential ARM® participants, plans and coordinates ARM® seminars and courses.
- ___ 3. **AWARDS/NOMINATING** - Solicits nominations for the new term, makes recommendations for CPM®, Candidate, and ARM® of the Year Awards.
- ___ 4. **COMMUNICATIONS** – Coordinates all communications to members, including newsletters, directory, web site, e-newsletter, Facebook posts. Also includes press releases to the media of newsworthy events.
- ___ 5. **COMMUNITY INVOLVEMENT** - Responsible for planning and coordinating charitable activities within the community to promote the Chapter and IREM, in the hopes of giving back to the community.
- ___ 6. **EDUCATION/SCHOLARSHIP** - Participates on the Region 3 Education Committee that coordinates all locally-sponsored IREM education courses. Reviews any scholarships submitted to the Chapter.
- ___ 7. **INDUSTRY PARTNERS** - Recruits and renews Industry Partners of IREM, coordinates events with Industry Partners.
- ___ 8. **GALA** – Serves as one of two Chapter representatives on the annual Regional Gala Committee, planning the event, coordinating charity, soliciting sponsors.
- ___ 9. **GOLF TOURNAMENT** – Serving on Golf Tournament committee, helping to organize the event.
- ___ 10. **INCOME/EXPENSE** - Coordinates and monitors participation by chapter members in IREM's collection of building operating expense data.
- ___ 11. **IREM YOUNG PROFESSIONALS/DIVERSITY** – Serve on committee promoting the growth of young professionals joining IREM, as well as promote diversity. Coordinating educational programs and social programs trying to attract these potential members.
- ___ 12. **JOB PLACEMENT** - Maintains a local listing of members seeking employment, as well as employers with job opportunities.
- ___ 13. **LEGISLATIVE** - Monitors legislative issues of importance to chapter members. Coordinates Capitol Hill Day visits.
- ___ 14. **MEMBERSHIP/CANDIDATE GUIDANCE** - Interviews and directs CPM® Candidates, monitors Candidates' progress, keep track of Candidates' meeting attendance, responds to inquiries regarding membership, and contacts members who have not paid their dues. Also provides Candidate guidance and mentoring.
- ___ 15. **PROGRAMS** - Assists President-Elect in planning and coordinating the program of meetings for the year, including the Forecast and MEGA Meeting. Also coordinates the 50-50 fundraising at each meeting.
- ___ 16. **LEADERSHIP DEVELOPMENT/STRATEGIC PLANNING** – Serves on committee monitoring chapter bylaws, goals and objectives, and succession planning.

Name: _____

Company: _____

Tel#: _____

E-mail: _____

PLEASE EMAIL COMPLETED FORM to admin@irem92.org or FAX (1-301/874-8426)